

# Cepheo Collaborate

Boost productivity, insight and bottom line with professional knowledge management.

Knowledge is one of your organization's most valuable assets and is critical for your ability to drive the business forward. But your productivity and growth opportunities both suffer when your employees waste time on finding existing information, documents and emails on local hard drives in personal mailboxes and across stand-alone systems.

Cepheo Collaborate collects knowledge from across your organization's systems and makes it available in a single location - saving valuable time and increasing overview and insight for your employees.

Find and use critical business information more effectively

Cepheo Collaborate is a cloud-based platform that enhances the functionality of SharePoint Online by integrating it directly with your organization's existing IT systems. This includes solutions such as Microsoft Dynamics AX and NAV, Microsoft Outlook and Microsoft Dynamics 365 ERP and Customer Experience applications, as well as field service applications and existing knowledge sharing systems.

The solution collects and structures documents, emails, files and master data that were previously scattered throughout your systems, in one central location. This makes the information easier to search, retrieve and use across your entire value chain - even with your customers and business partners.

Full control of knowledge and projects - even on the go

Cepheo Collaborate collects and structures project information so you can monitor and strengthen all phases of the end-to-end project process from initial opportunity to the final delivery and support.

Your busy employees will benefit from add-ins that allow them to handle many knowledge management tasks and processes without leaving applications such as Outlook and Dynamics 365 solutions. In addition, the Cepheo Collaborate SharePoint Online Portal gives anywhere, anytime access to key knowledge from mobile devices.

## Advantages

- Archive, retrieve and share company knowledge efficiently from one location
- Get a full, end-to-end overview of your projects
- Support key processes, save time and optimize use and re-use of existing knowledge
- Promote the use of best practices and templates throughout the organization
- Boost user productivity with plug-ins for Outlook and Dynamics applications
- Let employees work anywhere, anytime with mobile access
- See business value fast with a cloud-based platform that is easy and fast to deploy

Streamline organizational processes across platforms

Processes often start in one application and end in another. Cepheo Collaborate manages data across platforms and file types to help you implement standardized processes and make everything from document approvals to product development and go-to-market activities more efficient.

Save time and strengthen best practices in the business

Cepheo Collaborate uses information such as customer data, contact information and financial transactions from your ERP and Customer Experience systems and automatically populates SharePoint lists, documents and templates with the relevant information.

This saves time and minimizes the risk of errors and since document meta data is automatically included, archiving and retrieving specific documents has never been easier.

By implementing Cepheo Collaborate, you can promote the use of best practices across your organization and simplify the re-use of existing documents and templates in common and recurring tasks.

Benefit from a scalable cloud-based platform

Cepheo Collaborate is based on SharePoint Online, which makes the solution quick to implement and customize to meet your specific needs. You can then make relevant knowledge available in the cloud and define and document exactly who has access to which information - helping ensure GDPR compliance.

In addition, SharePoint Online and Office 365 are easily scalable to accommodate a changing number of users, so you can benefit from predictable costs that are based on the actual system usage.

## Features

- Structured archiving and fast retrieval of documents and information
- Access to master data and documents directly from your ERP and CEM systems
- Automatic metadata tagging of documents and files
- Automatic creation of SharePoint sites, document templates and Microsoft Teams
- Fast SharePoint search capabilities
- Access to key information and processes from within other business and productivity applications
- Integration to common field service and knowledge management applications

Read more on [cepheo.com](https://cepheo.com)

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Cepheo empowers businesses to adapt and succeed in a changing world. With locations across the Nordics, and decades of experience in implementing and evolving industry-specific solutions powered by the Microsoft platform, we help our customers use technology and data to make more informed decisions, optimize daily operations and bring out the very best in their people. Learn more at [cepheo.com](https://cepheo.com).

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